SELF STUDY REPORT

FOR

1st CYCLE OF ACCREDITATION

INDIRA MEMORIAL DEGREE COLLEGE

AT/PO - CHANDIPUT DIST -GAJAPATI
761017
www.imcollegechandiput.org.in

Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

October 2023

1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

Indira Memorial Degree College, Chandiput is a co-educational college which was established on 01.06.1994 is situated in the Chandput Gram Panchayat in the Tribal Block of Mohana in Gajapati Ditrict of Odisha. It is affiliated to Berhampur University, Odisha and regarded as one of the leading educational institution of the district. It was founded by Late Surya Narayan Behera, the Ex-Sarapanch with the dream to meet the educational requirements of the rural and tribal poor students who could not able to avail higher study at a distance place. The college started with under Graduate courses in Arts Stream during the session 1995-96 and Science in 2016-17.

Latitude-19.384587

Longitude- 84.295908

Location –Chandiput

Nearby Railway Station: Berhampur, Ganjam.

Nearby airport: Bhubaneswar

Area in Acres: 7 Acres

Built up area in Sq. Mtrs: 3900 Sq. Mtrs.

The vision of the college has been set forth the CREST of the college. The book symbolizes the source of wisdom and learning while the light of the clay lamp signifies the continuous nature of or tradition and heritage.

The apparatus of science signifies the intellectual and practical activity which studies the behavior of the physical and natural World systematically through observation and experimental.

The tribal dance and Lakhari wildlife sanctuary in the crest symbolizes the environment concern of the institution an opt theme for natural beauty that needs to be preserved and protected through knowledge. "Tamaso Maa Jhotir Gamaya" indicates the commitedness of the college as an institution of learning to dispel gloom through knowledge.

Indira Memorial Degree College, chandiput aims to become an institution of importance to provide educational opportunities to satisfy the socially, educationally and economically backward and tribal clans of youth people of the local community by providing better educational facilities to satisfy the need of the aforesaid students. The college also aims to impart quality education to the most neglected students of this tribal area of Gajapati district an affordable cost and to transfers the human resources with social ethics and faces the challenges in shaping the future of the nation.

Vision

The Indira memorial Degree College is situated at Chandiput village under Mohana Block in the District of Gajapati, which is totally tribal belt of Odisha State and its mission is for the higher learning of knowledge and wisdom of the youths of tribal areas, those who are socially, economically, educationally and culturally backward since long back. The followings are the vision and mission of this Institution.

Vision:

- *To spread Higher Education among the tribal Youth both Men & women at affordable cost.*
- *To build our institution as a Centre of learning and*
- *To educate, enlighten, and bring all-round development of the students of locality in order to produce graduates to adhere to human values and social responsibilities.*

Mission

Mission:

- *To provide value based quality education in humanities and science.*
- *To equip and empower student with relevant knowledge competence and creativity to face the national as well as global challenges.*
- *To produce self-employable graduates.*
- *To achieve innovation and teaching learning research and extension to realize the national goal.*
- *To produce the human resources with a good social ethics.*
- *To create awareness on human rights, value system, cultural heritage, scientific temper and environment.*
- *To organize various programs and activities through NSS/YRC/ Self Defenses for girls.*
- *To sensitize the students to issue nationalism, Brotherhood and secularism.*
- *To produce human researches for achieving academic excellence through introduction of ICT and popular digital educational tools for advanced teaching and learning.*

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

- Vibrant and integrity in the leadership of the Principal.
- Permanent Government Recognition and University Affiliation.
- College has its own dynamic website.
- High enrolment of students through a transparent online admission process (SAMS).
- Disciplined students.
- Good academic result..
- Three faculty members have already awarded Ph.D.
- The College has a career counseling unit.
- Direct financial support in terms of Post-Metrics Scholarships for SC/ST students, OBC students under Central and State Government schemes and for female students, merit-cum-means students, under state government schemes.

- Cordial relationship between the students and the faculty members.
- Girl's students are trained with Self Defense programmes.
- Proper utilization of periodic financial assistance from different agencies such as RUSA and World Bank fund and infrastructure assistance Grant from State and Central Government.
- Having N S S and Y R C unit for extracurricular/extension activities.
- Vibrant Governing Body to look after the overall interest and development of the institution.
- The infrastructure of the college is very good.
- Availability of Staff Quarter for Principal and Hostel Superintendent.

Institutional Weakness

- Unlike the University the scope for research activities is limited as the college pursues Under Graduate studies.
- Non availability of Staff Quarters in the college.
- Belated exposure to national and international linkage.
- Inadequate number of regular faculty members in many departments,
- Lack of qualified technical staff members of the college.
- Lack of communication skills in English language as most of the students are from tribal and rural background.

Institutional Opportunity

- Enlightening the rural mask as the college is situated amidst villages.
- Use of latest Technology and learning tools.
- The college is funded under RUSA and World Bank Project.
- Field Trip for all Departmental students.
- Faculties are encouraged to publish Books.
- Training to attract the students for admission into P. G courses to be opened from next session.

Institutional Challenge

- The challenge before the institution is innumerable.
- Majority of the students are girls and boys hail from village very poor socio-economic condition
- The girls' students having conservative background hesitate to explore themselves.
- To open add-on course.
- To accredited the institution by NAAC.
- Total Digitalization of the college system.

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

Indira Memorial Degree College situated at Chandiput in the District of Gajapati of Odisha is affiliated to Berhampur University, offers 3 years undergraduate programmes namely B. A, B. Sc. All the programmes are

of CBCS pattern since the academic session 2016-17. The B.A courses has six departments such as and Odia, History, Economics, Political Science, Education, Industrial Relation and Personal Management (IRPM), and B.Sc courses has Physics, Chemistry, Botany, Zoology, and computer science. The issues like Gender, Environment and Sustainability, Human values and Professional Ethics are integrated in course curriculum of different semesters of different departments. It may be mentioned here that academic flexibility of college is controlled by Berhampur University. Dr. Arun Kumar Senapati is representing the Board of Studies of Berhampur University. Recommendations made by them to the university on the basis of the feedback on curriculum taken from students. IQAC take initiative to collect feedback from Student, Teacher, Parents and Alumni and the responses are analysed and action taken accordingly. Regarding the curriculum, the IQAC facilitates the organisation of various extension and co-curricular activities and fostering of communication and computer skills ensures self-development, value orientation and environment awareness.

Teaching-learning and Evaluation

The total number of students admitted in current session2022-23 is 706and they are admitted in college through SAMS portal, which has been implemented by the Govt.of Odisha since 2011-12 session in our college. The college adopts specific programme such as Learners' Test to identify the slow and advance Learners. Institution endeavours to make all programmes students centric by conducting seminars, workshops & field visit. It helps the learner for interactive learning Peer teaching facilitates the Advance learners to upgrade their knowledge. Apart from this industrial visits and study tours are also arranged for students to have interactive learning in practical situation.Teacher assessment by students and feedback from academic experts, alumni and parents have helped us to self-assess and review the process, thereby making efforts for self-improvement of the faculty through knowledge up-gradation and innovations in teaching methodology. The appointment of quality teachers by the Management has contributed towards facilitating an atmosphere conducive to teaching - learning. Total numbers of qualified teachers are 14. Out of them 03 faculty members are Ph. D. holders and 02 faculties are M. Phil holders qualified in highest degree. The college adheres to the academic calendar as prescribed by Berhampur University and Department of Higher Education, Odisha. There is a well organized, institutionalized proctoring system with proctors meeting with wards once a month to identify the special needs of every student. The Course Outcome, Programme Specific Outcome and Programme Outcome of all programmes are prepared by the Institution and displayed in College website. The value education classes such as Yoga classes are incorporated in the college by NSS & YRC. The remedial classes are conducted with a separate time table in commensurate with the main time table. They are evaluated throughout the academic year, through tests, assignments, internal examinations, and participation in curricular, co-curricular and extracurricular activities, leadership, team-work and motivation.

Research, Innovations and Extension

The faculty members of the College are engaged in individual research work for M. Phil. / Ph. D. programme, individual research projects, research scholar guidance. Out of 14 Associate/Assistant Professors, 03 teachers have Ph. D. and 02 Teachers having M. Phil degree. Four teachers viz. Dr Sanyasi Behera, Sri Purna Chandra Tripathy& Dr.Buni Kumari Panigrahy and Dr Arun Kumar Senapati also acted as resource persons in the state conferences and other three teachers had been invited as resource persons in seminars of other colleges. The College has one active NSS Co-unit, and a Youth Red Cross Unit to organize different extension and outreach programmes around the year. NSS co-unit organizes annual voluntary blood donation camp and also participated in immunisation programmes. NSS Co-unit & IQAC organize workshop/ seminar / discussion / awareness programme / sensitizing programme / legal literacy programme and special camps around the year.

Infrastructure and Learning Resources

The college has sufficient infrastructure facilities to meet the requirement of students for a well Teachers Learning atmosphere.

Total area of the college is 5 acres total built up area is being a nodal college, there is a SAMS's laboratory for E-Admission work. Each department having its own laboratories. Computer laboratory are available in the college for all the students of Computer Science Honours and Generic Elective and all students from other stream also allowed learning computer in routine wise. Reading room facility available for staff and students separately.20 Nos of Computers, 04 L.C.D. projectors, 06 Laptops, 07 printers & scanners are available in the College. Well equipped toilets and the maintenance done by college sweeper. Solae panel, 05 no's of Inverters, 10 fire extinguisher also available in college. The numbers of books have been collected and preserved in the library. Annual Maintenance Charge (A.M.C.) for computer, internet, and website are made from college own fund.

Student Support and Progression

The website: - www.imcollegechandiput.org.in provides all relevant information to all its stake holders. The student welfare schemes include, financial assistance from state Govt. PMS, remedial coaching, Entry into service scheme, career counselling opportunities are available in college and published in the college website and magazine. The students are participated sports, NSS and cultural activities like song, drama, dance, mono-action, solo action, and different competitions like essay, debate, quiz, etc. The result of the college is satisfactory & better than average result of the university. It actively involves in different academic, cultural and athletic activities and promotes a healthy atmosphere in the campus. In the eve of Silver Jubilee Celebration of the college, a souvenir was published, where teachers and students were given their articles. The students are participating actively in sports & athletic activities at the College, district, University and State level. Students are encouraged to render Social Service through NSS and YRC.

Governance, Leadership and Management

Being the ex-officio Secretary of the College Governing Body, the Principal plays a important role in the governance and day –to –day affairs of the institution. The plan / policies are framed and implemented through different committees of teaching and non-teaching staff and students such as planning forum, academic committee, admission committee, purchase committee, discipline committee, Anti-Ragging cell, Woman's Grievance Cell, IQAC Cell, PMU for different project, Career Counselling Cell, placement Cell, RTI cell, Green Environment Committee, Examination committee, Library committee, Construction & Maintenance committee under the leadership of the principal. All the stake holders take part in execution of different plans which is analysed and scrutinized by IQAC. The principal believes in total decentralization of administrative system through a co-operative network process and promotes an integrative approach in sharing of knowledge and innovations. The institution encourages learner centric education approach, research awareness, community engagement and ensures the professional development of the faculty through seminar and Group discussions. The college accounts are audited annually by the Local Fund Audit of State Government.

Institutional Values and Best Practices

A security guard has been appointed and C.C.T.V has been installed at different sensitive points of the college for the safety and security for the Girls students. Different measures are taken to make the campus green and Eco-friendly. We have tried our level best to make the campus eco-friendly by using solar panel, LED bulbs for the lighting system & managing the waste product & creating a clean and green environment. The office adopted paperless practice for its official work by using e-mail and digital media etc. Innovative steps are introduced like ICT in teaching – learning. Remedial class / seminars / workshops are conducted to prepare the students as per the day-to-day need. Steps are taken for grooming the students to take part in social activities and build up knowledge

The institution has made a well connection with the adopted villages of NSS units i.e."Kharidhepa, Jodipathar and khapuripata". The institution envisages an integrated approach for the holistic development of the students, so that they can blossom and face the different challenges of societal transformation. Yoga teaching is imbibed with the curriculum as a step for holistic growth of the students. Each year we observe the international yoga day. On 21/06/2016, 21/06/2017 & 21/06/2018 ,21/06/2019 we observed the 2nd, 3rd & 4th and 5th International Yoga Day by inviting yoga teachers and gurus & enlightening the students about the benefit of yoga and practising some asanas and pranayama. From 19.10.2019 to 21.10.2019, the college has organised three days District level Study-Cum-Training Programme for YRC Counsellors and volunteers of Gajapati District. We have preserved the trend of plantation of trees every year, involving our students towards environment consciousness. Resources obtained from OHEPEE and RUSA and other agencies have been notified to teachers and students. The college has been provided ample opportunities to outstanding students for the embellishment of career.

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	INDIRA MEMORIAL DEGREE COLLEGE
Address	At/Po - Chandiput Dist -Gajapati
City	CHANDIPUT
State	Orissa
Pin	761017
Website	www.imcollegechandiput.org.in

Contacts for Communication					
Designation	**Name**	**Telephone with STD Code**	**Mobile**	**Fax**	**Email**
Principal(in-charge)	Purna Chandra Tripathy	06816-291001	9438603069	-	imdegreecollegechandiput@gmail.com
IQAC / CIQA coordinator	Sanyasi Behera	-	8847858166	-	beherasanyasi@gmail.com

Status of the Institution	
Institution Status	Grant-in-aid

Type of Institution	
By Gender	Co-education
By Shift	Regular Day

Recognized Minority institution	
If it is a recognized minroity institution	No

Establishment Details

State	University name	Document
Orissa	Berhampur University	[View Document](#)

Details of UGC recognition

Under Section	Date	View Document
2f of UGC		
12B of UGC		

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)

Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
No contents				

Recognitions

Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus

Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	At/Po - Chandiput Dist -Gajapati	Tribal	7	3900

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	Integrated(UG),History,	36	HIGHER SECONDARY	English,Oriya	64	58
UG	Integrated(UG),Economics,	36	HIGHER SECONDARY	English,Oriya	16	16
UG	Integrated(UG),Education,	36	HIGHER SECONDARY	English,Oriya	32	30
UG	Integrated(UG),Industrial Relations And Personnel Management,	36	HIGHER SECONDARY	English,Oriya	64	32
UG	Integrated(UG),Odia,	36	HIGHER SECONDARY	Oriya	32	28
UG	Integrated(UG),Political Science,	36	HIGHER SECONDARY	English,Oriya	48	45
UG	Integrated(UG),Botany,	36	HIGHER SECONDARY	English	32	27
UG	Integrated(UG),Chemistry,	36	HIGHER SECONDARY	English	24	17
UG	Integrated(UG),Computer Science,	36	HIGHER SECONDARY	English	16	15
UG	Integrated(UG),Physics,	36	HIGHER SECONDARY	English	24	14
UG	Integrated(UG),Zoology,	36	HIGHER SECONDARY	English	32	29

Position Details of Faculty & Staff in the College

Teaching Faculty												
	Professor				**Associate Professor**				**Assistant Professor**			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	0				0				4			
Recruited	0	0	0	0	0	0	0	0	3	1	0	4
Yet to Recruit	0				0				0			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				11			
Recruited	0	0	0	0	0	0	0	0	5	4	0	9
Yet to Recruit	0				0				2			

Non-Teaching Staff				
	Male	**Female**	**Others**	**Total**
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				12
Recruited	8	2	0	10
Yet to Recruit				2

Technical Staff				
	Male	**Female**	**Others**	**Total**
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	**Professor**			**Associate Professor**			**Assistant Professor**			
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/ LLD/DM/M CH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	2	1	0	3
M.Phil.	0	0	0	0	0	0	1	1	0	2
PG	0	0	0	0	0	0	5	3	0	8
UG	0	0	0	0	0	0	0	0	0	0

Temporary Teachers									
Highest Qualification	**Professor**			**Associate Professor**			**Assistant Professor**		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/ LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

Part Time Teachers									
Highest Qualification	**Professor**			**Associate Professor**			**Assistant Professor**		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/ LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties				
Number of Visiting/Guest Faculty engaged with the college?	**Male**	**Female**	**Others**	**Total**
	2	0	0	2

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	195	0	0	0	195
	Female	116	0	0	0	116
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years

Category		Year 1	Year 2	Year 3	Year 4
SC	Male	14	15	14	17
	Female	10	4	1	5
	Others	0	0	0	0
ST	Male	312	273	260	330
	Female	160	160	157	184
	Others	0	0	0	0
OBC	Male	51	42	37	36
	Female	28	24	19	16
	Others	0	0	0	0
General	Male	63	59	62	98
	Female	37	46	62	79
	Others	0	0	0	0
Others	Male	22	19	10	11
	Female	9	8	12	9
	Others	0	0	0	0
Total		706	650	634	785

Institutional preparedness for NEP

1. Multidisciplinary/interdisciplinary:	The institution has already adopted some interdisciplinary programmes with the introduction of CBCS Syllabus from the Academic year 2016-17.The Generic Elective subject options in B.A and B.Sc

	Honours are interdisciplinary under its affiliated University. During the time of admission into B.A and B.Sc the college offers the students to choose two Elective subjects other than their Honours subjects. The introduction of some compulsory courses like AECC(Ability Enhancement Compulsory Course), SECC(Skill Enhancement Compulsory Course) and Ethics and Values are multidisciplinary in nature. The B.A Honours students read Environment Studies & Disaster Management during 1st Semester, Issues of Drug, Tobacco and Alcohol Addiction during 3rd Semester and Techno Ethics during 6th Semester. The B.Sc Honours students also read Communicative English during 3rd Semester, Issues related to Woman during 1st Semester and Values of Good Citizenship during 2nd Semester which are also multidisciplinary by nature. As per the decision of the state Government to adopt NEP 2020 from the Academic year 2023-24 the affiliating university conducted a number of training programmes and workshops for successful implementation of NEP 2020 for all its affiliated colleges. The university also framed the Board of Studies to finalize the curriculum as per the requirement of NEP 2020.
2. Academic bank of credits (ABC):	With the implementation of NEP 2020 the affiliating university has started the onboard of Academic Bank of Credit with the students of our college. As the institutional login is allowed to only Universities and Autonomous colleges, our college being an affiliated college is not able to enroll in ABC portal. Hence the students of our institution have already started the process to enter in the ABC portal under the affiliating university. The college encourages its students through awareness programmes and whatsapp groups about the benefits of ABC which will help to maintain all the Academic records digitally.The institution is committed to adopt all the SOPs associated with ABC in future.
3. Skill development:	The introduction of B.Sc Honours in Computer Science from the academic session 2016-17 under CBCS pattern is a skill development programme. The B.Sc Honours students of Physics and Chemistry are also opt Computer Science as an Elective subject during 3rd and 4th Semester. The college provides all ICT enabled facilities with a 20 seated computer Lab and resourceful faculty members. The college is also

	trying to expand some other skill development programmes in future.
4. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course):	One of the important aspects of the institution is to consider the integration of Indian Knowledge system in the institutional preparedness for NEP 2020.The institution is planning to encourage the cultural legacies and ancient wisdom of India for which NEP 2020 give utmost importance on Indian Knowledge System to be included in the curriculum and class room. As per the CBCS regulations under Berhampur University some Indian Languages like Odia, Telugu and Hindi are the choice based compulsory courses during 2nd Semester. The medium of teaching in all Arts subjects are both in Odia and English with the proper approval of the affiliating university. To fulfill the requirements of NEP 2020 regarding the integration of India Language System the college tries to implement it in a proper manner.
5. Focus on Outcome based education (OBE):	Acquiring knowledge is a long term activity to develop positive attitude and other qualities for the students for a successful future. The most important outcomes are to interprete, analyse, evaluate the responsibility for a effective citizenship. College is planning to adopt the student centric teaching methods and provide the students to access a variety of resources to ensure the educational experiences more holistic and effective. The college has already produced graduates those have already placed in different Public and Private organizations. The college also aims to introduce some vocational courses to enable the employability of the students to compete in future in the employment market.
6. Distance education/online education:	The college is having Study Centre for Odisha State Open University(OSOU) for Distance Learning. Both the U.G and P.G courses are available under the open university. The employed people of the locality are getting the opportunity to go for higher studies both in U.G and P.G courses for the betterment of their future. The Faculty members of all departments conducted online classes through Google meet and Zoom platforms during the Covid 19 Pandemic.

Institutional Initiatives for Electoral Literacy

1. Whether Electoral Literacy Club (ELC) has been set up in the College?	Yes.The Electoral Literacy Club has been set up in our college since 29.08.2022. It is constituted with a motive to aware and ensures the participation of youth and future voters in different Elections who are pillars of Indian Democracy. Dr Sanyasi Behera and Mr Narayan Baliarsing were appointed as the Nodal Officer of this Club and other faculty members are also the members of this club. The has nominated some students of Department of Political Science as master trainers who undertake hand on training to the eligible voters students of our college.
2. Whether students' co-ordinator and co-ordinating faculty members are appointed by the College and whether the ELCs are functional? Whether the ELCs are representative in character?	Dr Sanyasi Behera Head of Department of Political Science was appointed as the Nodal Officer for the ELC by the college. The ELC is functioning as drive for collection of Aadhar data from electors on voluntary basis from linking and authentication of electoral rolls data from 1st August, 2022 on ward to make the Electoral Roll 100% error free. Awareness programmes are being organized for degree student in our college under direct supervision of the Sub-Collector-cum-ERO, Gajapati. Sri Narayan Baliarsing , a faculty member of the Department of Political Science and Programme Officer of NSS has been appointed as the Nodal Officer to coordinate the program of Special Summary Revision of Electoral Roll w.r.t.01.01.2024.
3. What innovative programmes and initiatives undertaken by the ELCs? These may include voluntary contribution by the students in electoral processes-participation in voter registration of students and communities where they come from, assisting district election administration in conduct of poll, voter awareness campaigns, promotion of ethical voting, enhancing participation of the under privileged sections of society especially transgender, commercial sex workers, disabled persons, senior citizens, etc.	The ELC has been adopting the various new innovative programmes regarding electoral process. It has been promoting the awareness of 'Right to Vote' among students, faculty members and community at large. It also works to educate the future voters about enrolment, and other electoral process like EVM/VVPAT. The major objectives of the ELC are to enable critical thinking on issues related to election right, democracy and its process. It also develops a culture of electoral participation and maximizes the ethical voting and follow the principle 'Every vote counts' and 'No voters to be left behind'.
4. Any socially relevant projects/initiatives taken by College in electoral related issues especially research projects, surveys, awareness drives, creating content, publications highlighting their contribution to advancing democratic values and participation in electoral processes, etc.	On 29th August,2022 the Electoral Literacy Club of I M degree College was organized an electoral awareness session in the college campus with the Sub-Collector, Gajapati as the chief speaker. The students of our college were guided by the Nodal Officer Dr Sanyasi Behera and Mr Narayan Baliarsing and actively participated in the discussion, regarding the negative impact of corruption, red-tapism and horse

	trading in the country's political system. The nodal officer encouraged the students to raise awareness and motivate people to vote, emphasizing the importance of becoming active citizens of the country. The students were felicitated and appreciated for their political awareness in the end of the event. Different competitions were conducted on electoral literacy and the winners were rewarded with certificate and prizes.
5. Extent of students above 18 years who are yet to be enrolled as voters in the electoral roll and efforts by ELCs as well as efforts by the College to institutionalize mechanisms to register eligible students as voters.	The students of the ELC are taking many initiative rolls to enroll the youth above 18 years. It has been organizing the awareness campaign programmes to motivate the local youth and others those who have not been enrolled their name in the electoral roll. The ELC is not only making awareness among the youth but also it taking rolls on making the people more active in participating the election and other related activities of electoral process. Under Form No 6 of application form for enrollment as new voter, about 120 students of our institution have been registered their name through the portal of Election Commission of India.

Extended Profile

1 Students

1.1

Number of students year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
706	650	634	785	910

File Description	Document
Upload Supporting Document	[View Document](#)
Institutional data in prescribed format	[View Document](#)

2 Teachers

2.1

Number of teaching staff / full time teachers during the last five years (Without repeat count):

Response: 18

File Description	Document
Upload Supporting Document	[View Document](#)
Institutional data in prescribed format	[View Document](#)

2.2

Number of teaching staff / full time teachers year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
14	13	14	16	13

3 Institution

3.1

Expenditure excluding salary component year wise during the last five years (INR in lakhs)

2022-23	2021-22	2020-21	2019-20	2018-19
52.039	365.005	98.421	41.304	93.663

File Description	Document
Upload Supporting Document	View Document

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1

The Institution ensures effective curriculum planning and delivery through a well-planned and documented process including Academic calendar and conduct of continuous internal Assessment

Response:

Indira Memorial Degree College is situated at Chandiput in the district of Gajapati, Odisha and affiliated to Berhampur University since 1995.The institute strictly follows all academic programmes as prescribed by Berhampur University for effective implementation of the curriculum.The institution prepares plan of academic programmes for every academic year based on the Curriculum of affiliated University.

The CBCS syllabus has been introduced since 2016-17 and at present Model CBCS syllabus as prescribed by Odisha Higher Education Council for all the colleges of Odisha is followed since 2019-20.

The College follows the Academic Calendar which is issued by the University as well as by Dept. of Higher Education, Govt. of Odisha, The faculty members of various departments conduct internal meeting to make academic plans for the coming academic year. As per the working days available, the syllabus is divided into units which are to be finished by a given dateline. The lesson plan and progress report is maintained by each teacher and countersigned by the principal on the last working day of every month. Teachers impart the curriculum through innovative teaching methods such as power point presentation, group discussion, seminars, industrial visits etc. Classes are held according to the Time-Table prepared prior to the commencement of the academic year. The Time-Table is published in the college Notice Board for student's information. The internal assessment is conducted according to the academic calendar issued by the state government.

The college Central Library provides required books and study materials to the students and teachers to enhance the in depth knowledge of the students. Extra classes are being conducted by the teachers of different departments to encourage the slow learners after proper identification trough different methods. Advance learners are advised to go through the college website as well as, the website of affiliating university to collect different information regarding Syllabus, Question Pattern, examination schedule and Conduct of different curricular and co curricular activities.

Different departments of the college conduct study tours and industrial visits to various organizations every year.All Departments organize seminars by inviting the resource person from other institutions and University. The College encourages its faculty members to participate in National & International seminars, Orientation & Refresher courses, Workshops etc to improve their teaching methods and provide relevant study materials, ICT tools and different teaching software to update their knowledge and improve the teaching practices for an effective delivery of Curriculum. The progress of the syllabus is being reviewed by Principal every month and feedback from the students are also Collected and

Problems solving steps are being taken accordingly.

The Students participate in different co-curricular and extra-curricular activities organized by the College as well as by the University .As per the rules framed by state Government, the College makes action plans for proper implementation of curriculum through staff council meeting , Academic Council meeting , Lesson Plan and Progress Report managements review, Proctorial system etc. The Principal of the College Physically supervise all the activities by different department to bring a better academic atmosphere.

File Description	Document
Upload Additional information	[View Document](#)

1.2 Academic Flexibility

1.2.1

Number of Certificate/Value added courses offered and online courses of MOOCs, SWAYAM, NPTEL etc. (where the students of the institution have enrolled and successfully completed during the last five years)

Response: 0

File Description	Document
List of students and the attendance sheet for the above mentioned programs	[View Document](#)
Institutional programme brochure/notice for Certificate/Value added programs with course modules and outcomes	[View Document](#)
Institutional data in the prescribed format	[View Document](#)
Evidence of course completion, like course completion certificate etc. Apart from the above:	[View Document](#)

Other Upload Files	
1	[View Document](#)

1.2.2

Percentage of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years

Response: 0

1.2.2.1 Number of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
0	0	0	0	0

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

1.3 Curriculum Enrichment

1.3.1

Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability in transacting the Curriculum

Response:

The college undertakes different measures to create social awareness which includes the interpretation of Professional Ethics,Gender Equity,Human Values,Environment and Sustainability into the curriculam.

Gender

Being a co-education institute, the college maintains gender equity in academic and non academic activities.Institute encourages boys and girls to participate in sports and cultural activities. The College has functional Women's empowerment Cell headed by senior faculty members who look into the problems of girl students. Se[parate common rooms for boys and girls are available in the college Internal complaints committee (Grievances cell) has been established for addressing the grievances from time to time. The college has been regularly organized programs like health check-up, personality development for boys and girls. Common rules like uniforms, punctuality, discipline has been implemented for all students and faculty in the institute.

Environment and Sustainability

College gives utmost importance on Environment Consciousness among all its stake holders. An Ability Enhancement Compulsory Course namely Environment Studies and Disaster Management during the 1st semester has been introduced to familiarize the students about Climate, Environment,Ecological Balance,Rules and Regulations related to Environment to aware the students about their responsibility for a better survival in our Mother Earth.To minimize the use of electricity the college emphasizes on use of solar lights and LED bulbs in thye campus.To minimize the use of paper the teachers send study materials to the students through Whatsapp and Email.

The college organizes Vano Mahostav and World Environment Day every year.

Human Values:

A necessary part of curriculum is to inculcate good Human values among students. Our institute always believes to make each student to be a good human being. College has Anti Ragging Cell to ensure ragging free environment. Internal complaints committee and discipline committee headed by senior faculty to take care of human values.

Professional Ethics:

 The Institute has given equal importance about professional ethics which encompasses personal and corporate standards of behaviour expected by professional. Ethics is a branch of philosophy that addresses the concepts of right and wrong or good and bad. 'Soft skills' course related to professional ethics is included as a part of the curriculum of the University. College has organized various personality development programs through skill development cell to increase the employability of students. Industrial visits and internships are made compulsory and experts from corporate are invited to share their views with students to understand corporate standards and culture. It is observed that there is a huge change in change in behaviour, attitude and communication with teachers.

Moral and Ethical values –

    As per the instuctions from Department of Higher Education,Government of Odisha the affiliating university has introduced a specific compulsory course namely"Ethics and Values" in all the six semesters in all its affiliated colleges.Yoga classes are being organized to influence the students a lot in their life towards religious breath.

Community orientation

  The NSS and YRC wings of the college function actively on community orientation initiating various programmes such as health, nutrition, sanitation, education, and etc. to develop a healthy society .

File Description	Document
Upload Additional information	[View Document](#)

1.3.2

Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)

Response: 21.39

1.3.2.1 **Number of students undertaking project work/field work / internships**

Response: 151

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

1.4 Feedback System

1.4.1

Institution obtains feedback on the academic performance and ambience of the institution from various stakeholders, such as Students, Teachers, Employers, Alumni etc. and action taken report on the feedback is made available on institutional website

Response: B. Feedback collected, analysed and action has been taken and communicated to the relevant bodies

File Description	Document
Feedback analysis report submitted to appropriate bodies	[View Document](#)
At least 4 filled-in feedback form from different stake holders like Students, Teachers, Employers, Alumni etc.	[View Document](#)
Action taken report on the feedback analysis	[View Document](#)

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1

Enrolment percentage

Response: 68.8

2.1.1.1 **Number of seats filled year wise during last five years (Only first year admissions to be considered)**

2022-23	2021-22	2020-21	2019-20	2018-19
309	280	183	243	306

2.1.1.2 **Number of sanctioned seats year wise during last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
384	384	384	384	384

File Description	Document
Institutional data in the prescribed format	[View Document](#)
Final admission list as published by the HEI and endorsed by the competent authority	[View Document](#)
Document related to sanction of intake from affiliating University/ Government/statutory body for first year's students only.	[View Document](#)

2.1.2

Percentage of seats filled against reserved categories (SC, ST, OBC etc.) as per applicable reservation policy for the first year admission during the last five years

Response: 61.36

2.1.2.1 **Number of actual students admitted from the reserved categories year wise during last five years (Exclusive of supernumerary seats)**

2022-23	2021-22	2020-21	2019-20	2018-19
96	98	79	89	89

2.1.2.2 Number of seats earmarked for reserved category as per GOI/ State Govt rule year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
147	147	147	147	147

File Description	Document
Institutional data in the prescribed format	[View Document](#)
Final admission list indicating the category as published by the HEI and endorsed by the competent authority.	[View Document](#)
Copy of communication issued by state govt. or Central Government indicating the reserved categories(SC,ST,OBC,Divyangjan,etc.) to be considered as per the state rule (Translated copy in English to be provided as applicable)	[View Document](#)

2.2 Student Teacher Ratio

2.2.1

Student – Full time Teacher Ratio
(Data for the latest completed academic year)

Response: 50.43

2.3 Teaching- Learning Process

2.3.1

Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences and teachers use ICT- enabled tools including online resources for effective teaching and learning process

Response:

The college has adopted many measures to make all the programmes entirely students centric. Apart from the general curriculum delivery co-curricular activities such as Seminars, Workshops, Guest lectures are being conducted in the college to provide the students with the opportunities of interacting learning. At present days, ICT plays an important role for effective teaching learning process. ICT based teaching and learning is at present and internal part of education system of our college. The college is having three CT enable classroom,4 smart class room, Two seminar halls, a Mini conference the LED screen facilities and some modern teaching aid for a better teaching learning process. The faculty members of all departments use different CT tools like Laptop, Projector, etc. The faculty members also make use of some social media handles to share some important material for their reference. The students of some department also opt ICT related topics for the project works during 6th semester. Awareness programmes on cyber security and importance of CT is being organized by the department of Computer Science of the college. The department of Computer Science of the college also organized a webinar on Computer Fundamentals for the students of Arts and science streams during the COVID-19 pandemics period.

The teachers of all the departments identify the slow learners and prepare the road map for them accordingly.

The college has also organized a number of co-academic and cultural activities like essay, debate, competitions, quiz competitions, and song, dance, Mono action etc to enhance the personality of students. The college also conducts number of social activities through NSS and YRC in the college, adopted villages and localities.

The College organizes various awareness programmes on Swachata, Blood Donation, Water conservation, gender sensitization, environment, disaster management, Yoga to enrich the students with internal as well as eternal qualities.

The college has also organized national, state level and departmental seminar for the benefit of students to achieve the academic goal.

File Description	Document
Upload Additional information	[View Document](#)

2.4 Teacher Profile and Quality

2.4.1

Percentage of full-time teachers against sanctioned posts during the last five years

Response: 100

2.4.1.1 **Number of sanctioned posts year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
14	13	14	16	13

File Description	Document
Sanction letters indicating number of posts sanctioned by the competent authority (including Management sanctioned posts)	[View Document](#)

2.4.2

Percentage of full time teachers with NET/SET/SLET/ Ph. D./D.Sc. / D.Litt./L.L.D. during the last five years (consider only highest degree for count)

Response: 15.71

2.4.2.1 **Number of full time teachers with NET/SET/SLET/Ph. D./ D.Sc. / D.Litt./L.L.D year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
3	2	2	2	2

File Description	Document
List of faculties having Ph. D. / D.Sc. / D.Litt./ L.L.D along with particulars of degree awarding university, subject and the year of award per academic year.	[View Document](#)
Institution data in the prescribed format	[View Document](#)
Copies of Ph.D./D.Sc / D.Litt./ L.L.D awarded by UGC recognized universities	[View Document](#)

2.5 Evaluation Process and Reforms

2.5.1

Mechanism of internal/ external assessment is transparent and the grievance redressal system is time- bound and efficient

Response:

The examination process of our college is totally followed by the rules and procedures prescribed by the affiliating university. The dates, duration and the question pattern of examinations have been prepared by the university. The students are communicated everything regarding examinations accordingly. All the confidential matters are maintained very carefully during time of examination i.e. sealing of question papers and sending of answer scripts to the University for Valuation and etc. One of the faculty members of our college is assigned as the Examination-in-charge to carry out the all activities relating to examination. Along with, there is also an Examination Committee constituted to look after all the activities related to examionation. All the information from university is displayed in notice board, Whatspp group and etc. The first semester students are oriented to acquaint and familiarize with new pattern of examination whenever necessary. Sometimes, the weak students are asked to improve their standard and the answer scripts were shown to them, so that they are able to analyze their performance and also they are trying to improve.

In respect to the students grievance for marks obtained in internal assessment, students are allowed to go for re addition in case any dissatisfaction. Under the leadership o the principal, these cases are disposed within purview of examination rules and procedures.

File Description	Document
Upload Additional information	[View Document](#)

2.6 Student Performance and Learning Outcomes

2.6.1

Programme Outcomes (POs) and Course Outcomes (COs) for all Programmes offered by the institution are stated and displayed on website

Response:

The institution offers 6 honours subjects in Arts stream namely Economics,Education,History,IR&PM,Odia and Political Science and 5 honours subjects in Science stream namely Botany,Zoology,Chemistry,Computer Science and Physics.The Programme details (Courses of Studies) offered by the institution are uploaded in the institutional website. The Syllabus of each programme prepared by Berhampur University is communicated to the students through the website and by the concerned teachers. The copies of the syllabi are kept in the College library for teachers and students. Teachers make themselves aware of the Cos, POs and PCOs from the Guidelines notified by the University. They can either get the matters from College website or Berhampur University website. At the time of counseling for admission process POs are conveyed to the students. The students are made aware of the learning outcomes through the Principal's address in the beginning of the academic year in an orientation programme. The faculty of every subject explains course objectives, evaluation pattern, marking scheme etc. to the students. At the beginning of every academic year, every subject teacher conveyed COs at the introductory lecture of respective subject / course. The teachers also introduce the students to the specific areas of which they are going to gain knowledge. The teachers of every department instruct the student that at the end of each programme, what objectives they are supposed to obtain. The program outcomes of all the subjects are clearly displayed in the college website.

File Description	Document
Upload Additional information	[View Document](#)

2.6.2

Attainment of POs and COs are evaluated.

Explain with evidence in a maximum of 500 words

Response:

Teachers help them to clear their doubts regarding the objective of the course Students of all undergraduate general degree programs at the time of graduation will be able to

1. PO1: Critical Thinking: Make effective decisions (intellectual, organizational, and personal) with intellectual integrity to solve problems and/or achieve goals utilizing the knowledge and skills.

2. PO2: Effective Communication: Fully and without bias comprehend written and verbal communication and present a clear, coherent and independent exposition of the world by connecting meaningfully people, ideas, books, media and technology.

3. PO3: Social Interaction: Respect views of others, mediate disagreements and help reach conclusions in group settings.

4. PO4: Effective Citizenship: Demonstrate empathetic social concern and equity centred on national development, and the ability to act with an informed awareness of issues and participate in civic life through volunteering.

5. PO5: Ethics: Recognize different value systems including their own, understand the moral dimensions of their decisions, and accept responsibility for them.

6. PO6: Environment and Sustainability: Understand the issues of environmental contexts and sustainable development.

7. PO7: Life-long Learning: Acquire the ability to engage in independent and life-long learning in the broadest context of society.

File Description	Document
Upload Additional information	[View Document](#)

2.6.3

Pass percentage of Students during last five years (excluding backlog students)

Response: 75.98

2.6.3.1 **Number of final year students who passed the university examination year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
102	185	159	196	212

2.6.3.2 **Number of final year students who appeared for the university examination year-wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
151	206	207	270	290

File Description	Document
Institutional data in the prescribed format	[View Document](#)
Certified report from Controller Examination of the affiliating university indicating pass percentage of students of the final year (final semester) eligible for the degree programwise / year-wise.	[View Document](#)
Annual report of controller of Examinations(COE) highlighting the pass percentage of final year students	[View Document](#)

2.7 Student Satisfaction Survey

2.7.1

Online student satisfaction survey regarding teaching learning process

Response: 3.54

File Description	Document
Upload database of all students on roll as per data template	[View Document](#)

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1

Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

Response: 0

3.1.1.1 **Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)**

2022-23	2021-22	2020-21	2019-20	2018-19
0	0	0	0	0

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

3.2 Innovation Ecosystem

3.2.1

Institution has created an ecosystem for innovations, Indian Knowledge System (IKS),including awareness   about IPR, establishment of IPR cell, Incubation centre and other initiatives for the creation and transfer of knowledge/technology and the outcomes of the same are evident

Response:

The college has an innovative eco-system and creates its own initiatives roles to transfer of knowledge through creating the various facilities. Ecosystem is a group of living organisms that live in and interact with each other in a specific environment. According to the vision and mission the college is committed to implement the agenda of the innovation and entrepreneurship. We promote the students from different activities through career counseling cell etc, and provide necessary support to the science faculties such as innovation incubating.

We give priority to the entrepreneurship, because it helps for the development of economic growth of the state as well as the country. By the slogan "MAKE IN INDIA" implemented by the government of India and followed by the state government with the slogan, "MAKE IN ODISHA". Accordingly we provide required support to the students of our college both Science and Arts as suitable to them.

The institution has been organizing Career Counseling programmes for the students in different fields by inviting experts from Banking Sector, Agriculture, Animal husbandry fields, Small scale industries, Horticulture, Sericulture etc. They explain the students about the usefulness and benefits of different schemes to make a better career in their future.

3.2.2

Number of workshops/seminars/conferences including on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship conducted during the last five years

Response: 9

3.2.2.1 **Total number of workshops/seminars/conferences including programs conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
2	0	1	0	6

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

3.3 Research Publications and Awards

3.3.1

Number of research papers published per teacher in the Journals notified on UGC care list during the last five years

Response: 0.11

3.3.1.1 **Number of research papers in the Journals notified on UGC CARE list year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
0	1	0	0	1

File Description	Document
Link to the uploaded papers, the first page/full paper(with author and affiliation details)on the institutional website	[View Document](#)
Link to re-directing to journal source-cite website in case of digital journals	[View Document](#)
Links to the papers published in journals listed in UGC CARE list or	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

3.3.2

Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years

Response: 0

3.3.2.1 **Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
0	0	0	0	0

File Description	Document
List of chapter/book along with the links redirecting to the source website	[View Document](#)
Institutional data in the prescribed format	[View Document](#)
Copy of the Cover page, content page and first page of the publication indicating ISBN number and year of publication for books/chapters	[View Document](#)

3.4 Extension Activities

3.4.1

Outcomes of Extension activities in the neighborhood community in terms of impact and sensitizing the students to social issues for their holistic development during the last five years.

Response:

The college has been adopting various extension activities through the NSS and YRC. The NSS units of our college have selected the adopted villages viz Kharidhepa for Unit-3, Jodipathar for Unit-2 and Kapuripata for Unit-1 to carry out the community services throughout the year. Through the NSS and YRC, the students of the institution get opportunities to know the various social activities for the community. To develop the humanitarian in the minds of the students,the volunteers go to ther adopted villages and meet the people by conducting different socio economic surveys.

The NSS and YRC units of our college has been organizing special and normal camps at adopted villages from time to time. From the year 2018-19 to 2022-23, the college had been organized various Special Camps at adopted villages i.e from 23.07.2018 to 29.07.2018 at Jodipathar village, from12.10.2018 to 18.10.2018 at Kapuripta and Jodipathar villages, from 20.12.2021 to 26.12.2021 at Jodipathar and Kharidhepa villages, from 01.10.2022 to 07.10.2022 at adopted village Kapuripata. During the special camping programme, the NSS units had undertaken the activities on Yoga, Sanitation, awareness on AIDS/HIV, Malaria, Dengue, Leprosy, Voter Sensitization program, Anti plastic drive, Use of Helmets while driving, Literacy program, women related issues program, Plantation program, Blood Donation programs. To make the programmes success, the students volunteers choose various strategies like survey at adopted villages, organize different rallies and campaigns with leaflets, organize the Patha Pranta Nataka(street plays) move from door to door to motivate the people and organize public meetings at adopted villages to aware on various issues on health, sanitation etc. The normal camps are organized at adopted villages to carry out the regular social activities throughout the year. As every NSS unit having an adopted village where the normal activities are to be done at a regular basis.

The YRC unit of our college also organized various community programs at nearby communities. A district level Youth Red Cross camp was organized at our college from 19.10.2019 to 21.10.2019 where about 100 YRC volunteers form the colleges of Gajapati district attended.

The college had observed various National and International Days like International Women's Day, National Youth Day, Gandhi Jayanti, Independence Day, Republic Day, The Constitution Day, Communal Day, Saheed Divas, Road Safety Day, Swachhata Pakhawada Divas, National Voters Day and so on.

File Description	Document
Upload Additional information	[View Document](#)

3.4.2

Awards and recognitions received for extension activities from government / government recognised bodies

Response:

So far the college has not received any awards or recognitions for extension activities from any Government or Non Government recognised bodies.

File Description	Document
Upload Additional information	[View Document](#)

3.4.3

Number of extension and outreach programs conducted by the institution through organized forums including NSS/NCC with involvement of community during the last five years.

Response: 40

3.4.3.1 **Number of extension and outreach Programs conducted in collaboration with industry, community, and Non- Government Organizations through NSS/ NCC etc., year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
11	12	0	8	9

File Description	Document
Photographs and any other supporting document of relevance should have proper captions and dates.	[View Document](#)
Institutional data in the prescribed format	[View Document](#)
Detailed report for each extension and outreach program to be made available, with specific mention of number of students participated and the details of the collaborating agency	[View Document](#)

3.5 Collaboration

3.5.1

Number of functional MoUs/linkages with institutions/ industries in India and abroad for internship, on-the-job training, project work, student / faculty exchange and collaborative research during the last five years.

Response: 8

File Description	Document
Summary of the functional MoUs/linkage/collaboration indicating start date, end date, nature of collaboration etc.	[View Document](#)
List of year wise activities and exchange should be provided	[View Document](#)
List and Copies of documents indicating the functional MoUs/linkage/collaborations activity-wise and year-wise	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1

The Institution has adequate infrastructure and other facilities for,

- **teaching – learning, viz., classrooms, laboratories, computing equipment etc**
- **ICT – enabled facilities such as smart class, LMS etc.**

Facilities for Cultural and sports activities, yoga centre, games (indoor and outdoor), Gymnasium, auditorium etc (Describe the adequacy of facilities in maximum of 500 words.)

Response:

The College is having sufficient infrastructure facilities for the perfect teaching and learning process. The institution is having 7 acres of land under its possession and the built up areas covers 3900 sq mtrs.

The total built up area is consisting of 20 class rooms, 4 smart class rooms, and a common room for staff with modern facilities and Technologies.

There are 4 nos of well equipped science laboratories for physics, chemistry, botany and Zoology with Computer facilities and internet connectivity which are in Academic Block constructed under OHEPEE Project (World Bank Assistance) and another 4 nos of class rooms are also available in this building.

Ther also exists a well furnished Academic Building constructed under the funding from RUSA where a Principal's office, an administrative office, one staff common room, Boy's common room -1, one Smart class room, 4 Nos of class rooms, one mini conference hall, one computer Lab (SAMS)Project Monitoring Unit(PMU) .

There is a well equipped Computer Laboratory established under the financial Assistance from RUSA as computer science is one of honors subjects in our institution. The Computer Laboratory is having 20 Nos of Computers.

The college is also having a IQAC Cell , a canteen for staff, students and visitors, one parking shed for parking of bi-cycles and two wheelers , one open pandal in college campus for conduct of different cultural programmes and functions of the college. There is a library with free Wi-Fi facilities both for students and teachers, reading rooms for staff and students, an office for Librarian and the library for keeping of books with two big rooms accompanying a counter for issue of library books.

Apart from these, the college is also having one Guest House with well equipped sanitary facilities.

There is a 100 seated Boy's Hostel and a 200 seated Girl's Hostel available in the college.

Inside college campus there are two staff quarters out of which one is meant for the Principal of college and Hostel Superintendent respectively.

The college is having well equipped facilities to organize the cultural and sports activities for the students. For this purpose there is a playground and a open pandal existed in college campus.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

4.1.2

Percentage of expenditure for infrastructure development and augmentation excluding salary during the last five years

Response: 75.82

4.1.2.1 **Expenditure for infrastructure development and augmentation, excluding salary year wise during last five years (INR in lakhs)**

2022-23	2021-22	2020-21	2019-20	2018-19
39.69	327.45	77.9	9.73	38.4

File Description	Document
Institutional data in the prescribed format	[View Document](#)
Audited income and expenditure statement of the institution to be signed by CA for and counter signed by the competent authority (relevant expenditure claimed for infrastructure augmentation should be clearly highlighted)	[View Document](#)

4.2 Library as a Learning Resource

4.2.1

Library is automated with digital facilities using Integrated Library Management System (ILMS), adequate subscriptions to e-resources and journals are made. The library is optimally used by the faculty and students

Response:

As the library is an important academic centre of the institution, the college facilitating all libraries facilities to the students. The college has been providing the library books to the students since

beginning. At present the college library contains 8718 nos of books and time to time as per advice of the library committee. The college has been purchasing books for the requirements of the students. The committee also recommends for increasing of quantum of books as per model syllabus for widening the knowledge of the students. Right now, the college has adopted manual system to issue and collect the book the students and teachers. To pursuit the intellectual of the faculty members as well as students, the institution has been promoting the updated library system. All the books are entered in excel format and make ready for circulation to the learners/ readers. The college has proposal for Library automation system in future.

File Description	Document
Upload Additional information	[View Document](#)

4.3 IT Infrastructure

4.3.1

Institution frequently updates its IT facilities and provides sufficient bandwidth for internet connection

Describe IT facilities including Wi-Fi with date and nature of updation, available internet bandwidth within a maximum of 500 words

Response:

Modern technology has become an essential component of any organization. Now a day no organization can really survive unless it adopts the information technology. Modern technology has replaced the traditional procedure of working. The institution has adopted information technology to carry out its all activities very smoothly and speedily. In the sphere of account, the institute has adopted CAPA system, which is totally following the methods of modern technology. To support in this process, college attempts to procure different IT based items such as Computer, Broadband connection, Projectors, Xerox Machines, Scanners, Laptops, Sound amplifier and so on.

File Description	Document
Upload Additional information	[View Document](#)

4.3.2

Student – Computer ratio (Data for the latest completed academic year)

Response: 23.53

4.3.2.1 **Number of computers available for students usage during the latest completed academic**

year:

Response: 30

File Description	Document
Purchased Bills/Copies highlighting the number of computers purchased	[View Document](#)
Extracts stock register/ highlighting the computers issued to respective departments for student's usage.	[View Document](#)

4.4 Maintenance of Campus Infrastructure

4.4.1

Percentage expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, during the last five years (INR in Lakhs)

Response: 24.17

4.4.1.1 **Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year wise during the last five years (INR in lakhs)**

2022-23	2021-22	2020-21	2019-20	2018-19
12.34	37.55	20.52	31.57	55.26

File Description	Document
Institutional data in the prescribed format	[View Document](#)
Audited income and expenditure statement of the institution to be signed by CA for and counter signed by the competent authority (relevant expenditure claimed for maintenance of infrastructure should be clearly highlighted)	[View Document](#)

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1

Percentage of students benefited by scholarships and freeships provided by the institution, government and non-government bodies, industries, individuals, philanthropists during the last five years

Response: 57.86

5.1.1.1 **Number of students benefited by scholarships and freeships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
419	385	346	432	550

File Description	Document
Year-wise list of beneficiary students in each scheme duly signed by the competent authority.	[View Document](#)
Upload Sanction letter of scholarship and free ships (along with English translated version if it is in regional language).	[View Document](#)
Upload policy document of the HEI for award of scholarship and freeships.	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

5.1.2

Following capacity development and skills enhancement activities are organised for improving students' capability

1. *Soft skills*
2. *Language and communication skills*
3. *Life skills (Yoga, physical fitness, health and hygiene)*
4. *ICT/computing skills*

Response: A. All of the above

File Description	Document
Report with photographs on Programmes /activities conducted to enhance soft skills, Language and communication skills, and Life skills (Yoga, physical fitness, health and hygiene, self-employment and entrepreneurial skills)	View Document
Institutional data in the prescribed format	View Document

5.1.3

Percentage of students benefitted by guidance for competitive examinations and career counseling offered by the Institution during the last five years

Response: 11.1

5.1.3.1 **Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
0	107	104	102	96

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

5.1.4

The institution adopts the following for redressal of student grievances including sexual harassment and ragging cases

1. Implementation of guidelines of statutory/regulatory bodies
2. Organisation wide awareness and undertakings on policies with zero tolerance
3. Mechanisms for submission of online/offline students' grievances
4. Timely redressal of the grievances through appropriate committees

Response: C. 2 of the above

File Description	Document
Details of statutory/regulatory Committees (to be notified in institutional website also)	[View Document](#)
Annual report of the committee motioning the activities and number of grievances redressed to prove timely redressal of the grievances	[View Document](#)

5.2 Student Progression

5.2.1

Percentage of placement of outgoing students and students progressing to higher education during the last five years

Response: 2.58

5.2.1.1 **Number of outgoing students placed and / or progressed to higher education year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
5	9	7	1	0

5.2.1.2 **Number of outgoing students year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
102	185	159	196	212

13-02-2024 09:40:52

File Description	Document
Number and List of students placed along with placement details such as name of the company, compensation, etc and links to Placement order(the above list should be available on institutional website)	View Document
List of students progressing for Higher Education, with details of program and institution that they are/have enrolled along with links to proof of continuation in higher education.(the above list should be available on institutional website)	View Document
Institutional data in the prescribed format	View Document

5.2.2

Percentage of students qualifying in state/national/ international level examinations during the last five years

Response: 0

5.2.2.1 **Number of students qualifying in state/ national/ international level examinations year wise during last five years (eg: IIT/JAM/NET/SLET/GATE/GMAT/GPAT/CLAT/CAT/ GRE/TOEFL/ IELTS/Civil Services/State government examinations etc.)**

2022-23	2021-22	2020-21	2019-20	2018-19
0	0	0	0	0

File Description	Document
Institutional data in the prescribed format	View Document

5.3 Student Participation and Activities

5.3.1

Number of awards/medals for outstanding performance in sports/ cultural activities at University / state/ national / international level (award for a team event should be counted as one) during the last five years

Response: 0

5.3.1.1 *Number of awards/medals for outstanding performance in sports/cultural activities at*

national/international level (award for a team event should be counted as one) year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
0	0	0	0	0

File Description	Document
Upload supporting document	[View Document](#)
list and links to e-copies of award letters and certificates	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

5.3.2

Average number of sports and cultural programs in which students of the Institution participated during last five years (organised by the institution/other institutions)

Response: 10

5.3.2.1 **Number of sports and cultural programs in which students of the Institution participated year wise during last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
15	12	0	13	10

File Description	Document
Institutional data in the prescribed format	[View Document](#)

5.4 Alumni Engagement

5.4.1

There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Response:

The 'MO COLLEGE ABHIJAN' programme has launched by the State Government to support the

various activities of the college by the Alumnus. The process of forming an Alumni Association has been initiated by our college. Under the leadership of the Principal a college level committee is formed to monitor this Alumni activity. There is a 'Mo College Portal' where the final year outgoing students are advised to register themselves as the members of Alumni Association. The Alumni are register themselves in the Mo College Portal and the data are being collected by the college authorities from Mo College Portal. The alumni members are contributing to the college as per their capacity in different ways. In a regular basis the Alumni meeting has been conducted and discussed the various current issues and problems of the college and suggestions and feedbacks are also invited and accepted from the members of the Alumni Association for the betterment of the college. Each department of the college has taken active roles to strengthen the Alumni association and guide them. The alumni members have also monitoring the current students regarding the development of the college. Under this process it looks after the innovative and new ideas for the development of the college. The alumni members are guiding and helping the current students for their better and right career path. As per the policy of state government the State Government issues matching Grants double than the grants received from the Alumnus.Till now the Alumni contribution for the development of the college is more than 150000/- (Rupees one lakh fifty thousand).

File Description	Document
Upload Additional information	View Document

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1

The institutional governance and leadership are in accordance with the vision and mission of the Institution and it is visible in various institutional practices such as NEP implementation, sustained institutional growth, decentralization, participation in the institutional governance and in their short term and long term Institutional Perspective Plan.

Response:

- Indira Memorial Degree College is situated at Chandiput village under Mohana block in the district of Gajapati, which is totally tribal belt of Odisha State and its vision and mission are for the higher learning of knowledge and wisdom of the youths of tribal areas, those who are socially, economically, educationally and culturally backward since long back. The followings are the vision and mission of the institution.
- Vision:
- *To spread Higher Education among the tribal Youth both Men & women at affordable cost.*
- *To build our institution as a Centre of learning and*
- *To educate, enlighten, and bring all-round development of the students of locality in order to produce graduates to adhere to human values and social responsibilities.*

- Mission:
- *To provide value based quality education in humanities and science.*
- *To equip and empower student with relevant knowledge competence and creativity to face the national as well as global challenges.*
- *To produce self-employable graduates.*
- *To achieve innovation and teaching learning research and extension to realize the national goal.*
- *To produce the human resources with a good social ethics.*
- *To create awareness on human rights, value system, cultural heritage, scientific temper and environment.*
- *To organize various programs and activities through NSS/YRC/ Self Defenses for girls.*
- *To sensitize the students to issue nationalism, Brotherhood and secularism.*
- *To produce human researches for achieving academic excellence through introduction of ICT and popular digital educational tools for advanced teaching and learning.*

The Governing Body formed under registration of Society Act 1860 is the apex managerial body of the college. It looks into the internal control mechanism of the college as per rules and guidelines of the government issued from time to time. It meets at regular intervals to review the implementation of its resolutions and take stock of the progress. The Principal of the college is the ex-officio secretary of the Governing Body and keeps the members informed about the general administration, financial position, and academic atmosphere and infrastructure developments.

The Governing Body maintains control over the employees through appointment, service regularization and sanction of leave, maintenance of ACR/CCR and disciplinary action if necessary. The principal is the head of the institution, whose post is duly approved by the department of Higher Education to run the college smoothly. He is the institutional link between the Director, Higher education on the one hand and Governing Body and the staff members of the college on the other.

The various committees are formed to carry out the institutional activities under leadership and chairmanship of the principal. There is a staff council in the college which looks after all the activities of the college as well as it evaluate the programmes periodically. All the activities of the college like academic, examination, admission and so on are distributed and assigned to the teachers and responsibility and accountability are fixed to them. The committee meets at least once in a month and plan for sustainable growth.

The following committees are adopted and chaired by the principal and the other teachers are assigned as the members and the duties and responsibility are fixed accordingly.

- Academic committee
- Purchase committee
- Faculty devolvement committee
- Welfare committee
- Career counseling committee
- Admission committee (SAMS)
- Examination committee
- Anti raging committee
- Hostel management committee etc.

Internal Complaint Committee

File Description	Document
Upload Additional information	[View Document](#)

6.2 Strategy Development and Deployment

6.2.1

The institutional perspective plan is effectively deployed and functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment, service rules, and procedures, etc

Response:

The college adheres to planned development. It has an ongoing normal perspective plan with long term vision. The college has also mission for quality education and formally stated quality policy to meet the changing needs of time and society. The College is a single administrative unit. There is almost little scope of departmental outcomes. The autonomy of the department is limited and the principal is the final authority to take decision and confirm all the activities to do for the development of the college based upon the guidelines and principles of the Government. The administrative mechanism of the college is participatory inclusive and wider involvement. The Governing Body of the college includes members from Political, Academicians, Minority, Women, Parents besides the faculties' members. The system of delegation of authority and decentralization s worked out through different committees.

Some of perspective plan has been deployed for college development such as improvement of Laboratory, Library, Playground, appointment of faculty and etc. The internal organization structure and thereby the decision making process is very simple and interlinked with each other. Above the Governing Body, there is some Governmental mechanisms viz., Regional Directorate of Higher Education at regional level, Director of Higher Education and Department of Higher education at state level which are sole authority to take decisions and make rules and regulations for the higher education institutions to implemented for the running and development of the institutions.

Our college is a notified educational institution and adheres to rules, regulations and policy of the department of higher education in the Government of Odisha. The college strictly follows government norms and reservation policy in the appointment of teaching and non-teaching staff. Appointments are made on the basis of justification of workload students' strength and practical utility through open advertisement. The selection committee under the chairmanship of the principal recommended the panel by giving due weightage to career and personal interview marks. Incentive allowances are paid to certain categories of employees as supportive measures and faculty members are engaged for research work and publication. As the head of the e institution the Principal works as the coordinator between the college administration and top management. He follows the circulations, guidelines and rules and regulations as prescribed by the Government of Odisha and the University.

File Description	Document
Upload Additional information	[View Document](#)
Institutional perspective Plan and deployment documents on the website	[View Document](#)

6.2.2

Institution implements e-governance in its operations

1. **Administration**
2. **Finance and Accounts**
3. **Student Admission and Support**
4. **Examination**

Response: B. 3 of the above

File Description	Document
Screen shots of user interfaces of each module reflecting the name of the HEI	[View Document](#)
Institutional expenditure statements for the budget heads of e-governance implementation ERP Document	[View Document](#)

6.3 Faculty Empowerment Strategies

6.3.1

The institution has performance appraisal system, effective welfare measures for teaching and non-teaching staff and avenues for career development/progression

Response:

The institution has been providing effective welfare measures for the teaching and non-teaching staff. In this regards, college has been encouraging the teaching staff to attend different Seminars, Conferences, workshop and they are also encouraged to attend as the Resource Person for better exposure either in outside or in inside of college.And duty leaves are allowed to staff to attend different programmes. Permission is granted to the teachers to attend the Refresher and Orientation programmes for their academic excellence. As per the guideline of the State Government. Maternity Benefit is provided for the teachers.

Keeping view for the Social Security of employees, college is providing EPF share from college funds to the staff for their better future. The annual increments for the employees is being made as per directions of the Governing Body. Casual leaves and special leaves are given to the staff as per the leave Rules.

The institution has provided well sanitary facilities i.e. Toilets to the staffs for (both Male and Females) separately. Numbers of Water purifiers have been installed in the building for the purpose of drinking water. Fire Extinguishers have been installed in the college building in order to maintain safety and security of the institution. One canteen and one cycle stand is available in the college for the staff and students. There is one staff quarter for the Superintendent of Ladies Hostel. There is also one Principal's quarter for Principal. A common room with well sanitization facilities for all the staff

The college has its own appraisal mechanism for both all staff members. For the teaching staff member's performance appraisal, student's feedback system has been given more importance and on the basis of feedback the instructions are given to the concerned teachers when required. They are advised to prepare Lesson Plans and progress reports as per the syllabus and same is to be discussed in classes. The students are advised to attend class regularly and to make them active participants instead of being a mere listener in the class room. As the authority of the college, the principal verifies the Daily Progress Report (DPR) of the teacher on the weekly basis and ascertain the progress to ensure definite coverage of all the units of a paper by the end of the academic session. If it is felt necessary for extra classes for the learners, such extra classes are conducted in the right earnest. In addition to that, many co-curricular and extracurricular activities are organized by the institution for gaining extra knowledge of students. For the smooth conduct of these programmes, some teachers are engaged and guided properly. All round activities of the staff are recorded and reflected in the CCR. Besides, the government implements the Human Resource Management System (HRMS) to regulate the service conditions of approved personnel. In this way, the college has been appraised the teacher's performance by the authority. In case of Non-teaching staff's performance appraisal, great importance is given to punctuality, integrity and sincerity and friendly attitude with students.

6.3.2

Percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

Response: 0

6.3.2.1 **Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
0	0	0	0	0

File Description	Document
Policy document on providing financial support to teachers	[View Document](#)
Institutional data in the prescribed format	[View Document](#)
Copy of letter/s indicating financial assistance to teachers and list of teachers receiving financial support year-wise under each head.	[View Document](#)
Audited statement of account highlighting the financial support to teachers to attend conferences / workshop s and towards membership fee for professional bodies	[View Document](#)

6.3.3

Percentage of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years

Response: 5.31

6.3.3.1 **Total number of teaching and non-teaching staff participating in Faculty development Programmes (FDP),** *Management Development Programmes (MDPs)* **professional development /administrative training programs during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
6	0	0	0	0

6.3.3.2 **Number of non-teaching staff year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
10	9	8	8	8

File Description	Document
Refresher course/Faculty Orientation or other programmes as per UGC/AICTE stipulated periods, as participated by teachers year-wise.	[View Document](#)
Institutional data in the prescribed format	[View Document](#)
Copy of the certificates of the program attended by teachers.	[View Document](#)
Annual reports highlighting the programmes undertaken by the teachers	[View Document](#)

6.4 Financial Management and Resource Mobilization

6.4.1

Institution has strategies for mobilization and optimal utilization of resources and funds from various sources (government/ nongovernment organizations) and it conducts financial audits regularly (internal and external)

Response:

The main sources of institute fund is the development and other fees collected from the students are being utilized to transact all financial requirement of the college in an academic year by prior approval of governing body. The other sources of college fund is obtained from the state government. The college comes under the Grant in Aid system of state Government for payment of salary for some staff. MLA and MP LADs and grants received from RUSA and World Bank are utilized for developmental work of the college. The financial management of the resources is regulated by the governing body of the college and executed by the principal as the ex-officio secretary as per common minimum standard (CMS) guidelines issues by the director of Higher Education DHE Odisha . The annual budget prepared with the help of accountant under supervision of Accounts Bursar and placed before the G.B. for approval by the Principal. The grants from RUSA and World Bank grants (OHEPEE) has been utilized as per guidelines laid by department of higher education odisha and the decision resolved in project monitoring unit (PMU) of the college. The different agencies of the State Government monitoring the financial transaction after prior approval of purchase committee. The purchase is allowed after inviting proper quotation as per the procurement guidelines. . The annual financial internal as well as external audit is conducted to ensure the efficient utilization of the financial resources.

The principal of the college appoint committee constituting faculty members convened by finance Bursar for periodic internal financial audit of the stock and to examine financial transaction of each financial year by verifying different records such as cashbook, receipt and expenditure voucher, counter foils of receipt book, transit resister and term deposit register etc. The external financial audit is being carried out by the Government organisations such as ALFA and firms approved by Local Fund Audit department Govt. of Odisha . The audit has been completed for 2017-18, 2018-19, 2019-20, 2020-21 and 2021-2022.

6.5 Internal Quality Assurance System

6.5.1

Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes. It reviews teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals and records the incremental improvement in various activities

Response:

The internal Quality Assurance Cell (IQAC) is formed as per the guidelines framed for the formation of IQAC in the affiliated colleges.. It takes a significant role in bringing quality education in our institute. The cell ensures better planning and maintains the internal quality pertaining to academic, curricular, co-curricular, extracurricular activities and quality based development strategies The IQAC prepares the action plan for every academic session. Every year academic calendars are prepared in accordance with the University calendar and the government calendar. It embodies the days and dates of the internal assessment tests, list of holidays, Core syllabus for different subjects offered the names and designations of the posts held etc. Time table are prepared much before the classes begin and are displayed on the notice board. It collects the feedbacks from the students and stakeholders to assess the teachers' performance. It also suggests for academic upliftment of students through smart class rooms and infrastructural development. .For the greater interest of the academic development, the IQAC encourages the faculty members to maintain lesson plans for completion of the courses in time. At the end of the examination the students are given feedback form to exercise their opinion regarding the overall performance of the institution.

The IQAC looks into the following aspects:-

1. Enrichment of college library

2. Suggesting all the committees in effective implementation of all the facilities.

3. Conduct of workshop / Seminars.

4. Taking responsibility for remedial classes**.**

6.5.2

Quality assurance initiatives of the institution include:

1. **Regular meeting of Internal Quality Assurance Cell (IQAC); quality improvement initiatives identified and implemented**
2. **Academic and Administrative Audit (AAA) and follow-up action taken**
3. **Collaborative quality initiatives with other institution(s)**
4. **Participation in NIRF and other recognized rankings**
5. **Any other quality audit/accreditation recognized by state, national or international agencies**

such as NAAC, NBA etc.

Response: E. None of the above

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1

Institution has initiated the Gender Audit and measures for the promotion of gender equity during the last five years.

Describe the gender equity & sensitization in curricular and co-curricular activities, facilities for women on campus etc., within 500 words

Response:

The College adopted the highest ethical work Culture & ethical Standards in all its activities not to create any discrimination on the basis of Gender. All are given equal opportunities irrespective of Gender, Race, Color, Creed, Language, Religion, Property, Birth, or other status. To Creates Gender equity the College has given almost Importance on Safety, Security and Well- being. In respect to Security and safety, the College has adopted following Measures in this regards. The College Campus is monitoring by close Circuit Camera (CCTV) Installed at entrance, class rooms and other strategic places of the college.

Enough lighting is provided on campus at night. Anti –Ragging measured are strictly enforced and it is declared that the Campus is Ragging – Free zone.

NSS/YRC Student Volunteers Conduct Street Plays, rallies make awareness on organizing Camp Regarding Womens safety & Gender Sensitivity. During the outdoor activities or tours of Girls Students, the female faculty members are accompanied with them.

To ensure the Social Security, the College has a Grievance Redressal Cell. To maintain discipline in the Campus the College has constituted a Disciplinary Committee to look after it.

To receive student grievance or Suggestions, The College has setup a Complain Box which are addressed by the appreciate Committees.

Gender Sensitization programs are being organized by the College on Women's rights , Human right , child right, Gender justice ,Gender equity , Gender Sanitation awareness , Campaigns against female feticide ,and also health Counseling and career counseling taken periodically .

The College is having separate common rooms for male & female students. The Students are asked to participate in co- curriculum and Extra – curriculum activities actively.

Gender Sensitization is included in the curriculum and course work and co- curriculums activities. All these are reflected in the vision and mission of the College. The College has organized the field visits, which is encouraging the Students to work together and learn the practical exposure for the Social needs.

File Description	Document
Upload Additional information	[View Document](#)

7.1.2

The Institution has facilities and initiatives for

1. **Alternate sources of energy and energy conservation measures**
2. **Management of the various types of degradable and nondegradable waste**
3. **Water conservation**
4. **Green campus initiatives**
5. **Disabled-friendly, barrier free environment**

Response: C. 2 of the above

File Description	Document
Policy document on the green campus/plastic free campus.	[View Document](#)
Geo-tagged photographs/videos of the facilities.	[View Document](#)

7.1.3

Quality audits on environment and energy regularly undertaken by the Institution. The institutional environment and energy initiatives are confirmed through the following

1. **Green audit / Environment audit**
2. **Energy audit**
3. **Clean and green campus initiatives**
4. **Beyond the campus environmental promotion activities**

Response: C. Any 2 of the above

File Description	Document
Report on Environmental Promotional activities conducted beyond the campus with geo tagged photographs with caption and date	[View Document](#)
Green audit/environmental audit report from recognized bodies	[View Document](#)

7.1.4

Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and Sensitization of

students and employees to the constitutional obligations: values, rights, duties and responsibilities of citizens (Within 500 words)

Response:

The college never believes discrimination in religion, region, cultural, Linguistic, caste, and so on. The institution always believes equality in these matters because of the students of our college from various castes, religions, regions, linguistics, cultural and communal socioeconomic backgrounds and many other differences. To maintain a harmonious and cordial relation among the students, the institution has been adopting various communal harmony programmes in the campus. The NSS and YRC units of our college have been organizing various social-related actvities to make and motivate the students not to practice any type of discrimination among them. Ethics and Values is a AECC subject introduced by the Higher Education Council, Odisha to sensitization the students to maintain the proper behavior towards the society as well as in side the campus. On 26th November in every year, the College   organizes the Constitutional Day of India to remembering the national Heroes and the Great Indian Personalities and knows the constitutional facts and many other things to create awareness among the students and others regarding the   constitution of India. Various departments have project activates Women Empowerment and their economic, poltical and other some issues and rights. The institution celebrates different national and international days and festivals to keep the students integrated themselves either inside the campus or outside the campus.   The faculty and students are exposed to various cultures, when they organized field studies and visited different historical and industrial places of importance.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

7.2 Best Practices

7.2.1

Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual

Response:

Best Practice 1

SOCIAL RESPONSIBILITY

As the college is situated in the tribal sub plan area of Gajapati district in Odisha many students belong to poor family and weak economic back ground. Hence in case of difficulties the college extends many supports for the students as much as possible. The principal of the college gives special attention in these matters particularly at the time of payments of re admission fees and examination fees. In case of difficulties in payment of different fees due to financial problems the

college allows them for readmission and examination instead of payment of the required fees .Some students are also allowed to go for examination without the payment of the fees by submission of an undertaking. All these matters are personally enquired by a committee under the chairmanship of the principal.

The college has N.S.S and Y.R.C units to play a vital role in the field of social activities. The N.S.S and Y.R.C volunteers attempt to increase the community awareness through different programmes. The students are also motivated to become the responsible citizens through these programmes in their future.

The vollunters attempt to introduce the spirit and value of team work in the society and to have a proper coordination with others in the society.

Best Practice 2

REGULAR ASSESSMENT FOR BETTER IMPROVEMENT OF THE STUDENTS.

1.Development of the Question Bank

The Faculty members of all departments prepare a question bank based upon the question models in the previous semester examinations of the affiliating university.

2. Timely completion of syllabus

The college administration gives utmost importance for completion of syllabus in time keeping in mind about the conduct of both the mid semester and End semester.

3. Preparation of Question papers

Question papers for internal assessment examination are being prepared securely as per the models of university examinations.

4. Correctness of Evaluation

The teachers evaluate the answer scripts of internal examinations in a proper and genuine way.

5. Timely preparation for University examination

All the teachers personally guide the students about their preparations for the end semester examinations in each academic year.

6. Evaluation and Examination duty for teachers

All the teachers of the college are engaged in examination duty in the college and some teachers are also engaged in evaluation work as assigned by the affiliating university.

7.Field study and project and project works for all students

All the students are undergone field studies for their project works during the 6th semester.

They go to visit some places of importance, industries and reputed institutions for this purpose.

7.3 Institutional Distinctiveness

7.3.1

Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

Response:

The college is one of the few colleges in Odisha which located in the tribal sub-plan area of Gajapati District and majority of students of our college belonged to scheduled tribe category .The college encourages the poor tribal students to get quality education by reducing their fees as possible.

The college always attempts to install social responsibility in its student both boys & girls with the aim to contribute economic growth of country. College also conducts different sports and cultural activities where students are selected to go for District level or State level Competition.

National Service Scheme is an extension of activities to the higher education system to orient the student volunteers for community service while they have been studying in education institutions. The NSS was formally launched on 24th September, 1969, the birth centenary year of the father of Nation. Therefore, 24 September is celebrated as NSS Day. The most important aim and objective of the NSS are to believe and practice the idea of 'Service to Mankind is Service to God'. The motto of NSS is "NOT ME BUT YOU". It indicates the good doctrine and reflects the essence of democratic living and upholding the need for selfless service. The NSS Unit of our college is a Co-Unit having both male and female volunteers which organizes different camping programmes in its adopted villages as well as in the community. The NSS unit of our college has been organizing various special camping programmes (winter, Puja and summer special camping) and one day camping programmes at adopted villages. During the camping period the NSS unit made aware the community people about Sanitation, health, Pure Drinking Water, Use of Toilets, avoid of Alcohol, awareness on PRIs, awareness on Malaria, Dengue, Leprosy, AIDS and so on. This unit organized various rallies and programs to create awareness on various issues like SVEEP program, AZAD KI AMRUTA MAHOSTAV, and observation of the Constitutional Day, National Voter's Day, Gandhi Jayanti, Road Safety Day, Swachata Pakhawada Divas, Human Rights Day, Kargil Vijay Divas, National Youth Day, International Yoga Divas, and Independence Day, International Aids Day etc.

The Youth Red Cross wing of the college undertakes different activities to expose the volunteers to face the current challenges in the society. Like NSS unit, this unit also organized various social activities for community people. The motto of YRC is "Health, Service and Friendship" and its seven fundamental principles directs to its volunteers to carry out the activities without any discrimination on the ground of caste, color, creed , religion, language, place of birth, sex or gender, and so on. As it is a international organization, the motivation of this unit is to orient the student youth to serve the people and know the society and community as well for better future.

The girl students of the college are undergoing the Self Defense Programme. This is not only help them to develop courage but also keep them physically fit and healthy to work for the community with discipline & dedication. The International Women's Day has been celebrated by the YRC and NSSS unit every year to mark as the respect and maintain the gender equity.

The College is having a well furnished library to meet the requirement of the students and teacher. All the books are entered in excel format in a systematic manner as if there would not be difficult to issue the books to the readers. As the library is the centre of learning in an educational institution, the college has given almost stress for its improvement. There is a Library Committee which has been looking after the procurement of books from time to time, and the circulation of books to the readers in proper manner and even the collection of books in time for a sustainable system in library.

The college is having well furnished Laboratories with sufficient equipments for all subjects separately such as Botany, Chemistry, Computer Science, Physics, and Zoology. Computer Science laboratory is contains 20 numbers of Computers for the students.

The institution has been organizing various cultural programmes such as Annual Day celebration, song and Dance Competitions in the college. The students are taking active roles and participate more enthusiastically. The winner students are awarded in the Annual Celebration Day by the Chief Guest and other distinguished Guests to encourage the students in cultural fields.

Swacha Bharat Abjijan is the watchword of NSS and YRC units to keep the Environment Clean and Safe during the Camping programmes. These units have given utmost care in this regards. Besides this, the students' volunteers are keeping clean the college campus regularly.

To keep the college campus safe and security, the institution has installed fire Extinguisher, CCTV cameras in the college campus. One Security Guard was appointed by the college authority to guard the college campus safe and security. The well boundary has constructed to protect the college from external disturbance.

The Rain Water Harvesting system has implemented in college campus just backside of OHEPEE building to save the water and protect the environment.

To create a good atmosphere between parents and teachers, the regular Parents-teachers Meeting has been conducted by the college. The feedbacks have also collected from parents for improvement of the college in future.

This college is situated in the tribal belt. The more than 75% of students are come from Scheduled Tribe categories they are totally educationally, socially, and economically poor. In this regard proper care has been taken in college administration system. As per the provision of the Government, they are getting PMS Scholarship from government.

As per record of our college, it shows that the Girls students are more than boys which is a inevitable and development signal for the society as well as nation. Our college is having a well furnished Girls Common Rooms and separate toilets systems are available in every building. To create more awareness on education among the girls students the various progrmmes have been organized in college campus.

File Description	Document
Appropriate web in the Institutional website	[View Document](#)
Any other relevant information	[View Document](#)

5. CONCLUSION

Additional Information :

Indira Memorial Degree College, Chandiput which was established in the year 1994 by the people of this area without any financial aid from Government and it was initially managed by the local people. Now it is one of the premier institutions of Odisha and funded under the projects of RUSA and World Bank.

The Institution is Functioning as per the rules & regulations framed by the Department of Higher Education, Government of Odisha and the Affiliating University. The Governing Body of the institution to looks after overall activities through the Principal of the college who is also the ex-office secretary of the Governing Body.

The college has created different social media account like Instgram, Twitter, and Facebook etc to meet the situation of recent trends. All the stake holders are being encouraged to join & follow the social media accounts of the institution to keep themselves up to date .The activities of different programmes organized by the college are being posted in those accounts.

The Department of IR &PM undertakes industrial visits to J.K.Paper Mills, Rayagada & Aska Sugar Factory, Aska.The college also organized different awareness programmes in online mode during the Covid-19 pandemic.

At present the college is attempting to enhance the Institution's identified strengths and correct the deficiencies and college is also stresses to improve the institution's quality. College is also planning to strengthen its Alumni, encourage the faculties for more publication and also insists the student to have access to INFLIBNET and other ICT enabled system.

Concluding Remarks :

As the aims and objectives of establishing this institution was to provide Higher Education to the poor & tribal students of the community at an affordable cost the college has fulfilled its aims due to the gradual increase of number of student's admission.

The college always attempts to reflect its vision in all its activities as there was no facilities of higher education in this area before the establishment of this institution.

The institution is committed to create an ecofriendly campus which generates little waste , saves energy and protects environment.

Through remerous struggles the institution has arrived at its present status by passing through different financial & infrastructural shortcomings.

Funded under RUSA & World Bank the college has witnessed a satisfaction growth in ICT facilities by providing large number of computers and free Wi-Fi for students ,Teachers and Non-Teaching Staff.

To get NAAC Accreditation the college has tried its level best to comply the norms of all the seven criteria as

per the NAAC guidelines to the greatest extend and all the required documents has been provided in a completely manner.

6.ANNEXURE

1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification
2.1.2	*Percentage of seats filled against reserved categories (SC, ST, OBC etc.) as per applicable reservation policy for the first year admission during the last five years* 2.1.2.1. **Number of actual students admitted from the reserved categories year wise during last five years (Exclusive of supernumerary seats)** Answer before DVV Verification: <table><tr><td>2022-23</td><td>2021-22</td><td>2020-21</td><td>2019-20</td><td>2018-19</td></tr><tr><td>172</td><td>172</td><td>127</td><td>170</td><td>172</td></tr></table> Answer After DVV Verification : <table><tr><td>2022-23</td><td>2021-22</td><td>2020-21</td><td>2019-20</td><td>2018-19</td></tr><tr><td>96</td><td>98</td><td>79</td><td>89</td><td>89</td></tr></table> 2.1.2.2. **Number of seats earmarked for reserved category as per GOI/ State Govt rule year wise during the last five years** Answer before DVV Verification: <table><tr><td>2022-23</td><td>2021-22</td><td>2020-21</td><td>2019-20</td><td>2018-19</td></tr><tr><td>172</td><td>172</td><td>172</td><td>172</td><td>172</td></tr></table> Answer After DVV Verification : <table><tr><td>2022-23</td><td>2021-22</td><td>2020-21</td><td>2019-20</td><td>2018-19</td></tr><tr><td>147</td><td>147</td><td>147</td><td>147</td><td>147</td></tr></table> Remark : As per the revised data and clarification received from HEI, based on that DVV input is recommended.
2.4.1	**Percentage of full-time teachers against sanctioned posts during the last five years** 2.4.1.1. **Number of sanctioned posts year wise during the last five years** Answer before DVV Verification: <table><tr><td>2022-23</td><td>2021-22</td><td>2020-21</td><td>2019-20</td><td>2018-19</td></tr><tr><td>13</td><td>13</td><td>14</td><td>16</td><td>13</td></tr></table> Answer After DVV Verification : <table><tr><td>2022-23</td><td>2021-22</td><td>2020-21</td><td>2019-20</td><td>2018-19</td></tr><tr><td>14</td><td>13</td><td>14</td><td>16</td><td>13</td></tr></table>

Remark : As per the revised data and clarification received from HEI, based on that DVV, input is recommended.

2.6.3 **Pass percentage of Students during last five years (excluding backlog students)**

2.6.3.1. **Number of final year students who passed the university examination year wise during the last five years**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
127	186	173	203	221

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
102	185	159	196	212

2.6.3.2. **Number of final year students who appeared for the university examination year-wise during the last five years**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
152	211	213	272	290

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
151	206	207	270	290

Remark : As per the revised data and clarification received from HEI, based on that DVV, input is recommended.

3.2.2 *Number of workshops/seminars/conferences including on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship conducted during the last five years*

3.2.2.1. **Total number of workshops/seminars/conferences including programs conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during last five years**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
3	0	0	2	6

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
2	0	1	0	6

Remark : As per the revised data and clarification received from HEI, based on that DVV, input is recommended.

3.3.2	**Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years**
	3.3.2.1. Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during last five years

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
0	1	0	0	1

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
0	0	0	0	0

Remark : As per the revised data and clarification received from HEI, based on that DVV, input is recommended.

3.4.3	*Number of extension and outreach programs conducted by the institution through organized forums including NSS/NCC with involvement of community during the last five years.*
	3.4.3.1. Number of extension and outreach Programs conducted in collaboration with industry, community, and Non- Government Organizations through NSS/ NCC etc., year wise during the last five years

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
14	13	18	14	14

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
11	12	0	8	9

Remark : As per the revised data and clarification received from HEI, based on that DVV, input is recommended.

4.1.2	*Percentage of expenditure for infrastructure development and augmentation excluding salary during the last five years*
	4.1.2.1. Expenditure for infrastructure development and augmentation, excluding salary year wise during last five years (INR in lakhs) Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
30.04	22.26	20.26	4.52	13.27

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
39.69	327.45	77.9	9.73	38.4

Remark : As per the revised data and clarification received from HEI, based on that DVV, input is recommended.

4.4.1	*Percentage expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, during the last five years (INR in Lakhs)*

4.4.1.1. **Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year wise during the last five years (INR in lakhs)**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
3.31	4.26	6.52	2.48	.31

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
12.34	37.55	20.52	31.57	55.26

Remark : As per the revised data and clarification received from HEI, based on that DVV, input is recommended.

5.2.1	**Percentage of placement of outgoing students and students progressing to higher education during the last five years**

5.2.1.1. **Number of outgoing students placed and / or progressed to higher education year wise during the last five years**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
5	9	7	1	0

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
5	9	7	1	0

5.2.1.2. **Number of outgoing students year wise during the last five years**

	Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
127	146	173	203	221

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
102	185	159	196	212

Remark : As per the revised data and clarification received from HEI, based on that DVV, input is recommended.

5.3.2	**Average number of sports and cultural programs in which students of the Institution participated during last five years (organised by the institution/other institutions)** 5.3.2.1. **Number of sports and cultural programs in which students of the Institution participated year wise during last five years** Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
181	132	00	141	79

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
15	12	0	13	10

Remark : As per the revised data and clarification received from HEI, based on that DVV, input is recommended.

6.2.2	*Institution implements e-governance in its operations* 1. **Administration** 2. **Finance and Accounts** 3. **Student Admission and Support** 4. **Examination** Answer before DVV Verification : A. All of the above Answer After DVV Verification: B. 3 of the above Remark : As per the revised data and clarification received from HEI, based on that DVV, input is recommended.
6.3.3	*Percentage of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years*

6.3.3.1. **Total number of teaching and non-teaching staff participating in Faculty development Programmes (FDP),** *Management Development Programmes (MDPs)* **professional development /administrative training programs during the last five years**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
2	5	0	0	0

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
6	0	0	0	0

6.3.3.2. **Number of non-teaching staff year wise during the last five years**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
0	0	0	0	0

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
10	9	8	8	8

Remark : As per the revised data and clarification received from HEI, based on that DVV, input is recommended.

6.5.2	**Quality assurance initiatives of the institution include:**

1. **Regular meeting of Internal Quality Assurance Cell (IQAC); quality improvement initiatives identified and implemented**
2. **Academic and Administrative Audit (AAA) and follow-up action taken**
3. **Collaborative quality initiatives with other institution(s)**
4. **Participation in NIRF and other recognized rankings**
5. **Any other quality audit/accreditation recognized by state, national or international agencies such as NAAC, NBA etc.**

Answer before DVV Verification : C. Any 2 of the above

Answer After DVV Verification: E. None of the above

Remark : AS HEI has not provided any supporting documents to claim this metrics, so based on that DVV input is recommended.

7.1.2	**The Institution has facilities and initiatives for**

1. **Alternate sources of energy and energy conservation measures**
2. **Management of the various types of degradable and nondegradable waste**
3. **Water conservation**
4. **Green campus initiatives**

5. **Disabled-friendly, barrier free environment**

Answer before DVV Verification : B. 3 of the above
Answer After DVV Verification: C. 2 of the above
Remark : As per the revised data and supporting documents received from HEI, based on that DVV input is recommended.

2.Extended Profile Deviations

ID	Extended Questions
1.2	**Number of teaching staff / full time teachers year wise during the last five years**
2.1	**Expenditure excluding salary component year wise during the last five years (INR in lakhs)**

1.2 — Number of teaching staff / full time teachers year wise during the last five years

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
13	13	14	16	13

Answer After DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
14	13	14	16	13

2.1 — Expenditure excluding salary component year wise during the last five years (INR in lakhs)

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
66.78	51.35	36.73	35.63	23.24

Answer After DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
52.039	365.005	98.421	41.304	93.663